



EXPENSES CLAIM FORM FOR BOSA

Please use this form for claiming expenses after you have attended the meeting/course

Name:

Address:

Phone:

E-mail:

Meeting/Conference/Meeting Title

Venue

Date

Expenses claimed: **Receipts for any expenses are required**

Registration fee: £

Subsistence £

Travelling: Fares paid (Rail etc) £

Car mileage rate:
Upto 1000cc - £0.32
Upto 1500cc - £0.40
Over 2000cc - £0.50

Mileage incurred _____ £

TOTAL CLAIMED _____

Signature of claimant

Date

Please forward this form to BOSA treasurer: Mr Ara Nahabedian, High Doon, Crewe, CW1 4RN

Official use: